

# HOW TO ENTER INSTRUCTIONAL LEVEL

1. Added under Skill Sets in Language Arts and Math Classes
2. Log on to RENWEB
3. Classroom
4. Select either a Language Arts or Math Class
5. Choose Report Card on Right Menu
6. Choose Skill by Student or Skill by Subject in top Menu.
7. Instructional Level is the first skill set
8. Use X,Y Z ONLY-SEE REPORT CARD FOR EXPLANATIONS
9. **Repeat these steps for Math**

The screenshot displays the Classroom software interface. At the top, the header shows 'Classroom' on the left and '2019-2019 | Q1' with a user icon 'SR' on the right. Below the header, there are navigation tabs: 'COMMENTS', 'CITIZENSHIP', 'ATTENDANCE', 'PROGRESS REPORT', 'CREDIT OVERRIDE', 'SKILL BY STUDENT' (highlighted), and 'SKILL BY SUBJECT'. A sidebar on the left contains 'My Classes' and 'Attendance Enabled' sections. The main content area shows a report card for student 'Colunga, Ximena' in the 'Q1' term. The report card table has columns for 'Subject', 'Grade', and 'Comment'. The first row shows '1) Language Arts' with an 'Instructional Level' grade. The second row shows '2) Language Arts' with a 'Reading' grade. A right-hand sidebar contains a 'Report Card' menu item, along with other options like 'Communications', 'Gradebook', 'Lesson Plans', 'Students', 'Announcements', 'Calendar', and 'Documents'.