



Oregon Conference Office of Education

CASH FLOW WORKSHEET

School: _____

Presentation Date: _____ **Date of Report being reviewed:** _____

Person presenting Report to Committee or Board: _____

Presenters Position: _____

Operating Checking Account Balance:	\$	-
Additional Account Balance:	\$	-
Balance of Restricted and Agency Funds:	\$	-
Pre Paid Tuition and Account Credits	\$	-
Accounts Payable	\$	-
OR Conference Accounts Payable	\$	-
Cash Balance After Computation	\$	-
NPUC Loan Balance	\$	-

Person Completing Report

Copies of the report were forwarded to

Date

Date

Date

Accounts Recievable

\$ _____

Current Year Family Accounts

\$ _____

Current Year Church Accounts

\$ _____

Prior Year Balances Owed To School

QUESTIONS TO CONSIDER WHEN EVALUATING A SCHOOLS FISCAL HEALTH

1. Are restricted funds protected with adequate cash?
2. Is the School current on their statement to the OR Conference?
3. Are the majority of families & churches paying heir bills in a timely manner?
If not-Des the school have a systematic plan for communication and collection?

***ATTACH THE FOLLOWING FINANCIAL STATEMENTS: ____ Profit and Loss ____ Balance Sheet ____ Account Recievable Report

PLEASE SUBMIT TO GAYLA ROGERS IN THE OREGON CONFERENCE EDUCATION OFFICE
BY THE 25TH OF EACH MONTH. FAX:1-503-850-3446 EMAIL: gayla.rogers@oc.npuc.org

